Setting Permissions in Online Courses

Instructors will perform this quick, but critical step in their term ID shells at the start of each quarter. There’s no need to set permissions in Dev shells. If you have more than one section, you’ll need to set permissions for each one.

1. Open your Term ID shell and under Control Panel/Content Collection, select the course ID.

Step 2. Select the action link beside the Course ID Title. Choose Permissions in dropdown.
Step 3. Add new Role

1. Check for “student” user here
2. If none, click “Select Roles”
3. Choose Institution

Step 4. Select item and add to window. Select “read” permission.

1. Select Student
2. Use arrow to add to Selected Items window
3. If not marked, check “Read” box
4. Submit